

# SOUTH PASADENA UNIFIED SCHOOL DISTRICT

## Extended Day Program

Welcome to the SPUSD Extended Day Program. Our goal is to provide you with general information and acquaint you with our programs. The information in this pamphlet provides answers to many general questions that families may have about the program. The Extended Day Program is self-supporting and designed to provide working parents with quality school-based, on-site childcare services. Our experienced and energetic staff has been trained in CPR, First Aid and Early Childhood Education. Many are former SPUSD students. Each of our programs strives to provide a fun, safe and secure environment for your child.

### Admissions and Registration

In order to participate in the program each child must be enrolled in the South Pasadena Unified School District. A registration fee of \$35.00 per student or \$50.00 for two children must be paid at the time of enrollment. The registration fee is non-refundable and non-transferable. A completed Emergency Card and signed Tuition and Attendance Contract is also required for participation. Priority is given to siblings of currently-enrolled students only if the sibling is entering Kindergarten. Families can register for the program at the Extended Day site at their child's school or at the Extended Day Office at the South Pasadena Unified School District Office in Room 9 at 1020 El Centro Street. (It is not possible to register in the school offices.)

### Attendance Options and Tuition

The Extended Day Program is designed to be flexible in order to meet the various needs of South Pasadena families; therefore, we offer a number of options: before-school care, after-school care, Kindercare for kindergartners, or a combination of before-and after-school care. Fees are based on attendance of either 1-3

days per week or 4-5 days per week. Families may choose which days the child will be in attendance during the week, and schedule changes can be made throughout the year *as long as Extended Day staff has been notified in advance*.

During the school year, tuition is paid on a monthly basis and is due by the 1st of each month. Payments are considered late after the tenth of each month. On the eleventh day, a \$25 late fee will be assessed. A \$10 daily fee will also be assessed every day thereafter until payment is received. All payments must be received no later than a week after the tenth of the month. A spot can not be saved if all fees have not been reconciled a week after the tenth of the month.

Tuition is paid weekly during the summer. A payment contract will be set up for each family, based on the days of enrollment. NOTE: Fees for attending one day per week are the same as for attending three days. There are no hourly rates available. There is **no** day rate for Summer Camp.

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## **ELEMENTARY SCHOOL PROGRAMS**

Arroyo Vista – Marengo -- Monterey Hills

### ***Morning Care Program: 6:15 a.m. - 8:00 a.m.***

For those K-5 families with morning commutes or early starts. This program often has space available.

### ***After-School Program: Dismissal–6:00 p.m.***

After dismissal, students walk to the Extended Day room to be supervised by Extended Day staff until a parent or guardian signs them out. The afternoon program includes homework time, snacks, arts and crafts, indoor/outdoor games and other activities.

## **KINDERCARE**

***A.M. (8AM - 11:30AM) or P.M. (11:30 – 3PM)***

We can accommodate kindergarten students each September. The Kindercare program has two sessions,

morning and afternoon. (For example, if your child has A.M. kindergarten, they would be in our P.M. Kindercare, and vice versa.) The experienced and dedicated staff at each site have developed a nurturing and creative enrichment program which supplements the kindergarten classroom curriculum. Extended Day staff walk with the children to and from the classrooms and the Kindercare room. Children can bring lunch from home or buy lunch from the school cafeteria. Detailed information packets and sign-up sheets will be available at Kindergarten Registration each spring.

## **SOUTH PASADENA MIDDLE SCHOOL**

### **Tiger Club**

Meeting promptly after school in room 122, on the corner near the cafeteria, the Tiger Club offers supervised homework time, library/computer access, arts and crafts, snacks and recreational sports. Regular tuition for the Monday-Friday program is \$305 per month, and for those needing 1-3 days per week, tuition is \$200 per month.

## **SPRING BREAK CAMP**

For families needing care when school is not in session. Children participate in special field trips and other fun activities. Children that are currently enrolled in the program can attend Spring Camp. **NOTE: We are closed all legal and local holidays. Please see our calendar for specific dates of operation.**

## **SPUSD SUMMER CAMP**

The Extended Day Program also hosts a yearly Summer Camp, which is traditionally held at Marengo Elementary. This year, Summer Camp was held at two locations. Grades K-4 were at Marengo Elementary and grades 5-8 were at the Middle School. Some of the activities included in the cost are the following:

- ☞ Weekly Field Trips
- ☞ 2 Swim Days per week
- ☞ Arts & Crafts
- ☞ Theme Days, BBQ
- ☞ Camp T-shirt

## **EXTENDED DAY MONTHLY FEES**

For 2009-2010

(For the complete fee schedule, visit us online)

### **BEFORE AND AFTERSCHOOL CARE**

#### **4-5 days per week (Regular month)**

(All except Nov / Dec / April /June)

<u>1 CHILD</u>		<u>2 CHILDREN</u>	
AM/PM	\$350	AM/PM	\$665
AM	\$215	AM	\$408
PM	\$305	PM	\$579

#### **1-3 days per week (Regular month)**

<u>1 CHILD</u>		<u>2 CHILDREN</u>	
AM-PM	\$225	AM-PM	\$427
AM	\$145	AM	\$275
PM	\$200	PM	\$380

### **KINDERCARE**

#### **4-5 days per week (Regular month)**

(All except Nov / Dec / April /June)

AM-PM (6:15am-6:00pm)	\$400.00
AM (8:00am-11:30am)	\$305.00
PM (11:30am-3:00pm)	\$305.00

The fee is \$350/mo. if attending after 3pm

#### **1-3 days per week (Regular month)**

AM-PM (6:15am-6:00pm)	\$250.00
AM (8:00-11:30am)	\$200.00
PM (11:30am-3pm)	\$200.00

(For care before 8am or after 3pm, add \$35)

### **THE TIGER CLUB at SPMS**

(Dismissal-6:30 pm)

4-5 days per week \$305 per month

1-3 days per week \$200 per month

### **ALL PROGRAMS WILL BE CLOSED**

Monday, September 7, 2009

Wednesday, November 11, 2009

November 23-27, 2009\*

December 21, 2009 – January 1, 2010\*

Monday, January 18, 2010

Friday, February 12, 2010

Monday, February 15, 2010

Friday, April 9, 2010

Monday, May 31, 2010

### **ALL PROGRAMS WILL BE OPEN**

(Professional Development/Pupil Free Days)

Monday, November 2, 2009

Friday, January 29, 2010

Monday, March 8, 2010

\*Note that all programs **will** be closed during the Thanksgiving and Winter Breaks.

All students may attend full Spring Camp, at an additional cost, regardless of the hours they typically attend during regular school days; i.e. only AM Care, only KinderCare.

# **SOUTH PASADENA UNIFIED SCHOOL DISTRICT**



## **EXTENDED DAY PROGRAMS GUIDE**

### **BEFORE AND AFTERSCHOOL CARE**

#### **KINDERCARE**

#### **TIGER CLUB at SPMS**

#### **SPRING BREAK CAMP**

#### **SUMMER DAY CAMP**

**Jerome Robertson, Director**

**Danielle Loo, Secretary**

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**www.spusd.net**

**(Afterschool Care and Programs section)**